

**Gavilan Joint Community College District
Governing Board Agenda**

December 8, 2015

Consent Agenda Item No.
Information/Staff Reports No.
Discussion Item No.
Old Business Agenda Item No.
New Business Agenda Item No. III 2(a)

Instruction Office

SUBJECT: Curriculum

- Resolution: BE IT RESOLVED,
 Information Only
 Action Item

Proposal:

That the Board review and approve the recommendations of the Curriculum Committee as reflected in the attached Curriculum Summary.

Background:

The Curriculum Summary lists courses and programs approved by the Curriculum Committee.

Budgetary Implications:

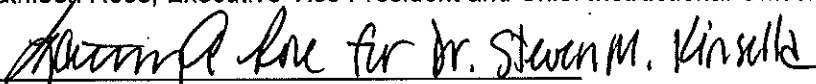
None.

Follow Up/Outcome:

Curriculum modifications are incorporated into the college schedule and catalog.

Recommended By: Dr. Kathleen Rose, Executive Vice President and CIO

Prepared By: 
Dr. Kathleen Rose, Executive Vice President and Chief Instructional Officer

Agenda Approval: 
Dr. Steven M. Kinsella, Superintendent/President

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DATE Dec. 8, 2015
n/Bailey

GAVILAN BOARD OF TRUSTEES
Curriculum Summary
December 8, 2015

CONSENT AGENDA

Modification to course - Form C:

JFT 205, Fire Continued Professional Training

Correct hours: .5 – 2 units, 0 – 1.37 Lec, 1.37 – 3.2 Lab

Correction to lecture and lab hours based on feedback from Chancellor's Office.

Place courses on hold:

CSIS 18, UNIX/C++ Programming,

CSIS 18L, UNIX/C++ Programming Lab

CSIS 44, C#.NET Programming

CSIS/DM 73, Desktop Publishing – Adobe InDesign

Inactivate course:

CMUN 11, Business Communication

MUS 13, Concert Choir

MUS 26, Symphony

NEW COURSE PROPOSAL – SECOND READING

ESL 737 **NC Integrated Reading/Writing II **0 Units, 6 Hours****

This is the second course in a series of integrated skills courses designed to continue the development of reading, writing and grammar skills of low-intermediate ESL students. The course focuses on vocabulary development through the application of different reading strategies to a variety of selections of topics of interest to academically-bound students. It also involves the practice and refinement of sentence and paragraph skills, structure and pronunciation.

ESL 738 **NC Integrated Listening/Speaking II **0 Units, 6 Hours****

This is the second in a series of integrated skills courses designed to develop the listening, speaking and pronunciation skills of low intermediate ESL students. Activities, which include listening exercises, role play, pair-work, small and large group discussions, interviews, oral presentations, and pronunciation (focusing on English sounds, rhythm and intonation), are presented in the context of relevant, contemporary and intellectually challenging themes. This course is designed especially for students with academic objectives but is highly appropriate for students with personal language goals as well.

ESL 746 **NC Introduction to Computers for ESL Students **0 Units, 1 Hour****

Introduction to basic computer hardware functions and terminology; overview of Windows operating environment and word processing for ESL students.

ESL 747 **NC Integrated Reading/Writing III **0 Units, 6 Hours****

This is the third course in a series of integrated skills courses designed to expand the development of reading, writing, and grammar skills of high-intermediate ESL students. The course focuses on vocabulary development through the application of different reading strategies to a variety of selections of topics of interest to academically-bound students. It also involves the further practice and refinement of sentence and paragraph skills, structure and punctuation.

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ESL 748 NC Integrated Listening/Speaking III 0 Units, 6 Hours

This is the third in a series of integrated skills courses designed to develop listening, speaking and pronunciation skills of high intermediate ESL students. Activities, which include listening exercises, roleplay, pair work, small and large group discussions, interviews, oral presentations, and pronunciation drills (focusing on English sounds, rhythm and intonation), are presented in the context of relevant, contemporary, and intellectually challenging themes. This course is designed especially for students with academic objectives but is highly appropriate for students with personal language goals, as well.

JFT 211 Fire Company Officer 2A 1 Unit, .97 Lec, 1.31 Lab

Prerequisite: JFT 8, Fire Academy

This course provides information on the use of human resources to accomplish assignments, evaluating member performance, supervising personnel, and integrating health and safety plans, policies, and procedures into daily activities as well as the emergency scene.

JFT 212 Fire Company Officer 2D 1 Unit, .97 Lec, 1.31 Lab

Prerequisite: JFT 8, Fire Academy

This course provides information on conducting incident size-up, developing and implementing an initial plan of action involving single and multiunit operations for various types of emergency incidents to mitigate the situation following agency safety procedures, conducting pre-incident planning, and develop and conduct a post-incident analysis.

JFT 216 Fire Company Officer 2E 1 Unit, .91 Lec, 1.37 Lab

Prerequisite: JFT 8, Fire Academy

This course is designed to provide information on evaluating and reporting incident conditions, analyzing incident needs, developing and implementing a plan of action to deploy incident resources completing all operations to suppress a wildland fire, establishing an incident command post, creating an incident action plan, and completing incident records and reports.

JFT 217 Fire Company Officer 2B .5 Unit, .74 Lec, .4 Lab

Prerequisite: JFT 8, Fire Academy

This course provides information on general administrative functions and the implementation of department policies and procedures and addresses conveying the fire department's role, image, and mission to the public.

JLE 301 Dispatch Radio Communications 5 Units, 2.28 Lec, 9.14 Lab

This course is designed for students to enhance dispatcher skills, specifically focusing on radio communications. Students will study codes and departmental procedures and will respond to calls ranging from traffic emergencies to potentially dangerous situations.

JLE 302 Counselor/Officer Training 0.5-4.0, 0-1.71 Lec, 0.91-7.54 Lab

Provides students training in Gangs, Homicide, Counseling, Counselor expectations, legal issues, child development, programs, youth development, safety and emergency procedures, active shooter and evacuations. The training ranges from active listening and behavioral management to lecture and case scenarios. Training complies with POST, American Association Standards for Counselors and ADA.

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MODIFICATIONS TO EXISTING COURSES – FORM C

AH 180 Fundamentals of Nursing 8.5 Units, 6 Lec, 8 Lab
Change hours and units:
From: AH180 Fundamentals of Nursing 8.0 units, 6.0 Lec, 7.0 Lab
To: AH180 Fundamentals of Nursing 8.5 units, 6.0 Lec, 8.0 Lab
Change grading to standard letter grade.
General update: update textbook, student learning outcomes and methods of evaluation.

AH 182 Home Health Aide 3.0 Units, 23 Lec, 23 Lab, 2 Weeks
Prerequisite: AH 180
Change hours and units:
From: AH182 Home Health Aide 2.0 units, 22.5 Lec, 21 Lab, 2 Weeks
To: AH182 Home Health Aide 3.0 units, 23 Lec, 23 Lab, 2 Weeks
Change description:
This two (2) week, eight (8) day course is designed to prepare students to provide basic health care in the home environment. This course includes interpretation of medical/social needs, personal care services, cleaning tasks, nutrition, and the scope of limitations of a home health aide. All students who achieve a grade of "C" or better will be eligible for a Home Health Aide Certificate from the State of California Department of Public Health.
PREREQUISITE: Active California C.N.A. certification or successful completion with a minimum score of 75% or equivalent in AH 180. Also eligible for English 250 and English 260. Clearance from the Department of Health Services (Form HS283B), fingerprint clearance, negative drug screen, required immunizations, negative TB screen, and health clearance required prior to clinical placement.
General update: update textbook, student learning outcomes.

AJ 21 Narcotics and Drug Abuse 3 Units, 3 Lec, 0 Lab
General update: Update textbook and student learning outcomes.

ART 1A Art History 3 Units, 3 Lec, 0 Lab
General update: Update textbook and student learning outcomes.

BIO/AH 8 General Microbiology 5 Units, 4 Lec, 3 Lab
General update: update textbook and student learning outcomes.

CD/PSYC 2 Early Child Development 3 Units, 3 Lec, 0 Lab
General update: update textbook, student learning outcomes and content.

CD/PSYC 3 Child Growth and Development During the School Years 3 Units, 3 Lec, 0 Lab
General update: update textbook, student learning outcomes and content.

CD 20 Children's Language and Literature 3 Units, 3 Lec, 0 Lab
General update: update textbook, methods of instruction, student learning outcomes and content.

CHEM 1A General Chemistry 5 Units, 4 Lec, 3 Lab
General update: Update textbook and student learning outcomes.

CHEM 1B General Chemistry 5 Units, 4 Lec, 3 Lab
General update: Update textbook and student learning outcomes.

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CMUN/CSIS 129 Presentation Graphics - MS PowerPoint 1 Unit, 1 Lec, 0 Lab
General update: update textbook and student learning outcomes.

CSIS/DM 6 Webpage Authoring 3 Units, 3 Lec, 0 Lab
LIB 6 Un-cross list LIB 6 from CSIS/DM 6.
The Library and the CSIS department agree that there is no longer a need to cross list this class with LIB 6.

Change units and hours:

From: 2 Units, 2 Lec, 0 Lab

To: 3 Units, 3 Lec, 0 Lab

Change description:

An introduction to using Hypertext Mark-Up Language (HTML) to create webpages which can be uploaded and displayed on the World Wide Web. Students will use HTML to create pages with text in various sizes and colors, links to other sites, lists, background color or patterns, graphics, tables and email links. Interactive forms, scripting languages (jQuery for simple animation) and css media queries to make a web page responsive to multiple device sizes will also be covered.

Update textbook, student learning outcomes and content.

CSIS 12 Assembly Language Programming 3 Units, 3 Lec, 0 Lab
General update: update textbook and student learning outcomes.

CSIS 12L Assembly Language Programming Lab 1 Unit, 0 Lec, 3 Lab
General update: update textbook and student learning outcomes.

CSIS 48 UNIX/Linux Operating System 4 Units, 3 Lec, 3 Lab
General update: update textbook and student learning outcomes.

CSIS 49 UNIX/Linux Shell Programming 4 Units, 3 Lec, 3 Lab
General update: update textbook and student learning outcomes.

CSIS 51 Visual Basic Programming 4 Units, 3 Lec, 3 Lab

Change title:

FROM: Visual Basic .NET Programming

TO: Visual Basic Programming

Change description:

An introduction to the GUI software applications using Microsoft Visual Basic. This course will give students the opportunity to learn how to create applications using Visual Basic. This course will show the students to use forms, boxes, buttons, labels, menus, scroll bars, and drawing objects. Students will develop professional looking and deployable Visual Basic applications.

ESL 537 Integrated Reading/Writing II 6 Units, 6 Lec, 0 Lab
Remove this course from hold.

ESL 537 Prerequisite: Change prerequisite: ESL 527 or ESL Assessment Recommendation

Update textbook and student learning outcomes and methods of evaluation.

ESL 538 Integrated Listening/Speaking II 6 Units, 6 Lec, 0 Lab
Remove this course from hold.

ESL 538 Prerequisite: Change prerequisite: ESL 528 or ESL Assessment Recommendation

Update textbook and student learning outcomes.

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ESL 546 Introduction to Computers for ESL 1 Unit, 1 Lec, 0 Lab

Remove this course from hold.

ESL 546 Advisory: Change advisory: CSIS 122 or other keyboarding experience and eligible for Gavilan College ESL Intermediate I level.

Update textbook and student learning outcomes.

ESL 547 Integrated Reading/Writing III 6 Units, 6 Lec, 0 Lab

Remove this course from hold.

ESL 547 Prerequisite: Change prerequisite: ESL 537 or ESL Assessment Recommendation.

Update textbook and student learning outcomes.

ESL 548 Integrated Listening/Speaking III 6 Units, 6 Lec, 0 Lab

Remove this course from hold.

ESL 548 Prerequisite: Change Prerequisite: ESL 538 or ESL Assessment Recommendation

Update textbook and student learning outcomes.

GEOG 1 Physical Geography 3 Units, 2 Lec, 3 Lab

General update: Update textbook, student learning outcomes and content.

GEOG 2 Cultural Geography 3 Units, 3 Lec, 0 Lab

Reactivate course.

General update: Update textbook, student learning outcomes and cultural diversity.

GEOL 1 Introduction to Geology 3 Units, 3 Lec, 0 Lab

General update: Update textbook and student learning outcomes.

HIST/HUM 12 Mexican American Cultural History 3 Units, 3 Lec, 0 Lab

General update: Update textbook, student learning outcomes, content and methods of evaluation.

JFT 218 Fire Instructor II 1 Unit, .97 Lec, 1.31 Lab

Note: Course JFT 9B and JFT 218 are the same course in the California State Fire Training organizational chart for required courses for promotion. The new course replaces the old one for the updated lesson plan per California State Fire Training.

Change number, title and hours:

From:	JFT 9B	Fire Instructor 1B	1.0 unit, .8 Lec, 1.48 Lab
To:	JFT 218	Fire Instructor II	1.0 units, .97 Lec, 1.31 Lab

Change description:

This course provides the skills and knowledge needed for the intermediate level professional instructor to perform his or her duties safely, effectively, and competently. At the end of this course, candidates will be able to develop lesson plans and evaluation instruments, teach and deliver instruction, and evaluate and coach other instructors. The Instructor II will also be able to analyze resources and formulate a program budget.

Update content, textbook and student learning outcomes.

JFT 219 Fire Instructor I 1 Unit, .8 Lec, 1.48 Lab

Note: Course JFT 9A and JFT 219 are the same course in the California State Fire Training organizational chart for required courses for promotion. The new course replaces the old one for the updated lesson plan per California State Fire Training.

Change number and title:

From:	JFT 9A	Fire Instructor 1A
To:	JFT 219	Fire Instructor I

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Change description:

This course provides the skills and knowledge needed for the entry level professional instructor to perform his or her duties safely, effectively and competently.

Update content, textbook and student learning outcomes.

JFT 220 Fire Company Officer 2C 1 Unit, .91 Lec, 1.37 Lab

Note: Course JFT 1B and JFT 220 are the same course in the California State Fire Training organizational chart for required courses for promotion. The new course replaces the old one for the updated lesson plan per California State Fire Training.

Change course number, title and hours:

From: JFT 1B Fire Command 1B 1 Unit, .45 Lec, 1.77 Lab

To: JFT 220 Fire Company Officer 2C 1 Unit, .91 Lec, 1.37 Lab

Change description:

Course provides information on conducting inspections, identifying hazards and addressing violations, performing a fire investigation to determine preliminary cause and securing the incident scene and preserving evidence.

Update content, textbook and student learning outcomes.

JOUR/SOC 10 Mass Media and Society 3 Units, 3 Lec, 0 Lab

Align with C-ID JOUR 100.

General update: Update textbook and student learning outcomes.

MATH 7 Finite Mathematics 3 Units, 3 Lec, 0 Lab

Prerequisite: Math 240 or 235, Algebra II or equivalent.

Change description:

Systems of linear equations and matrices, introduction to linear programming, finance, counting techniques and probability, properties of probability and applications of probability.

PREREQUISITE: Mathematics 240 OR 235 or equivalent with a grade of 'C' or better.

General update: Update textbook and student learning outcomes.

PHIL 1 Introduction to Philosophy 3 Units, 3 Lec, 0 Lab

Align with C-ID PHIL 100.

General update: Update textbook and student learning outcomes.

PHIL 6 Comparative Religions 3 Units, 3 Lec, 0 Lab

General update: Update textbook and student learning outcomes.

SOC 1B Introduction to Sociology: Social Problems 3 Units, 3 Lec, 0 Lab

Align with C-ID SOCI 115.

General update: Update textbook and student learning outcomes.

SOC 4 Sociology of Women and Men 3 Units, 3 Lec, 0 Lab

Align with C-ID SOCI 140

General update: Update textbook and student learning outcomes.

DISTANCE EDUCATION – FORM D

CD/PSYC 2 Early Child Development 3 Units, 3 Lec, 0 Lab

Justification: Course is aligned with all community colleges and state education programs. Course is taken by students connected by distance education. We have students in Hollister, Morgan Hill and all areas in between.

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CD/PSYC 3 Child Growth and Development During the School Years 3 Units, 3 Lec, 0 Lab
 Justification: Course is aligned with all community colleges and state education programs. Course is taken by students connected by distance education. We have students in Hollister, Morgan Hill and all areas in between.

NEW CERTIFICATE OF PROFICIENCY – FORM J

Home Health Aid Certificate of Proficiency

<i>Course #</i>	<i>Courses</i>	<i>Unit Value</i>
AH 182	Home Health Aide	3
AH 180	Fundamentals of Nursing-Convalescent	8.5
AH 32	Basic Cardiac Life	1
	<i>Total units for the Certificate of Proficiency</i>	12.5

Nursing Assistant Certificate of Proficiency

<i>Course #</i>	<i>Courses</i>	<i>Unit Value</i>
AH 180	Fundamentals of Nursing	8.5
	<i>Total units for the Certificate of Proficiency</i>	8.5

ESL Intermediate Level Certificate of Proficiency

<i>Course #</i>	<i>Courses</i>	<i>Unit Value</i>
ESL 541	Intermediate Listening/Speaking II	4.0
ESL 542	Intermediate Reading/Vocabulary II	3.0
ESL 543	Intermediate Grammar/Writing II	5.0
	OR	
ESL 547	Integrated Skills Listening/Speaking III	6.0
ESL 548	Integrated Skill Reading/Writing III	6.0
	<i>Total units for the Certificate of Proficiency</i>	12.0

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Peer Education Leadership Certificate of Proficiency

<i>Basic Certificate: 4 units.</i>		
Complete a minimum of 4 units from any of the courses below for the Basic Certificate of Proficiency:		
<i>Course #</i>	<i>Courses</i>	<i>Unit Value</i>
GUID/PSYC 52	Peer Mentoring	1.0
GUID 28	Tutoring Techniques	1.0
ENG 12A	Tutoring Writers: Training	2.0
PSYC 27	Contemporary Leadership	3.0
	<i>Total units for the Basic Certificate of Proficiency</i>	4.0
<i>Advanced Certificate: 8 units:</i>		
Complete 4 additional units from courses not used above and/or from the following:		
ENG 12B	Tutoring Writers: Practice	1.0
ENG 12C	Tutoring Writers: Theory	1.0
ENG 12D	Tutoring Writers: Research	1.0
CMUN1A	Introduction to Public Speaking	3.0
CMUN 4	Intercultural Communication	3.0
CMUN/POLS/PSYC 6	Introduction to Conflict Resolution	3.0
CMUN 8	Interpersonal Communication	3.0
CMUN 10	Small Group Communication	3.0
	<i>Total units for the Advanced Certificate of Proficiency</i>	8.0

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